



Reference no

Log no

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Bradford on Avon Town Council		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input type="checkbox"/> Parish/town council <input checked="" type="checkbox"/> Other, please specify		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Bradford on Avon Community Area
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	supply and installation of Hanging Baskets within the town centre of Bradford on Avon.
Where will your project take place?	Bradford on Avon
When will your project take place?	Between June - September 2011
How many people will benefit from your project?	Several thousands.
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	Investment in Tourism page 5. Improve appearance & amenity page 20.

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

Local agreement of Wellbeing (law) - Supporting Economic Growth - by investing in tourism. The hanging of baskets contributes to making the town an attractive tourist destination bringing in much needed business for traders.

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

The Chamber of Commerce have helped boost the economy with their 10 day Christmas Market, and the provision of Christmas lights supported by the Town Council. The traders consider it worthwhile to keep the town looking attractive to encourage tourists. The recent Flower Show, organised and funded by the Town Council attracted a large number of participants as did the Bradford Blooms competition and is a reflection of Civic Pride showing the importance of floral displays.

Any other information about your project.

3 - Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text"/>	Female	<input type="text" value="2"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text" value="1"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This would depend on other financial pressures on the Town Council but the intention at present is to keep going.

If you were not awarded the full amount requested, what would be the impact on your project?

We would have to consider reducing the number of baskets to be erected within the town or possibly cancel this project altogether.

How will you know whether your project has made a difference in the community?

Previous feed back from our Tourist Information Office inform us that visitors and residents enjoy having the baskets on display- heralding that Summer is well and truly upon us. Traders too inform us that the floral displays encourage visitors to the town who in turn boost the economy by visiting and returning again to sample the ambiance of the town.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes No

To who have you applied for funding for this project (other than Wiltshire Council)?

We have not applied to any one. The Area Board is our first attempt at seeking funding for this project.

Have you been successful?

Yes No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes No

If yes, please state which ones.

n/a

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes No

4 - Information relating to your last annual accounts (if applicable)

Year ending:

Month: March

Year: 2010

A - Total income:

£375,115

B - Minus total expenditure:

£363,586

Surplus/deficit for year: (A minus B)

£11,529

Free reserves held:

£216,770

5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)	
	£		P/C
	£	Own fundraising/reserves	£
	£		£
	£	Parish/town council	£2,798
	£		£
	£	Trusts/foundations	£
	£		£
	£	In kind	£
	£		£
	£	Other	£
	£		£
	£		£
	£		£
	£		£
Total Project Expenditure	£5,597	Total Project Income	£2,798

Total project income B £2,798

Total project expenditure A £5,597

Project shortfall A – B £2,798

Award sought from Wiltshire Council Area Board £2,798

Bank Details

Please give the name of the organisations' bank account e.g. Barclays

Please give the title name of the organisations' bank account e.g. current

6 – Supporting information – Please enclose the following documentation

Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) **How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?**

Hanging baskets will promote a feeling of well being in the community.

b) **How does your project work to promote inclusion, participation and good community relations?**

Project promotes an air of pride for all by making the town attractive and encouraging people to meet in the town centre.

c) **Is your project targeted at a specific group? If yes, please tick any of the following which apply**

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
 - Equal opportunities Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 08/02/2011

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team